

## **FLIGHT CENTRE SCHOOLS TRIATHLON RULES.**

Last updated: 1 November 2018

### **General**

These rules (“the Rules”) apply to the Flight Centre Schools Triathlon events (each an “Event” and together “the Events”). By registering for an Event, you agree to comply with these Rules. Please check this page from time to time, as we may occasionally amend these Rules and any changes will be binding on all participants and supporters.

If you have any questions, please contact the Schools Triathlon team on 0207 633 3350 and a member of the team will be happy to help you.

All the Events are organised by Restless Development (registered charity number: 1127488).

### **Participant Entry**

1. the Events are eligible only to all children in school years 3-8. We reserve the right to ask participants that are outside these school years to withdraw from any Event where their participation is not permitted. We reserve the right to refuse entry to an Event, with no refund, to any participant who falls outside these parameters.
2. We will only accept entries to an Event on the day where we are satisfied that it is safe to do so, given that each Event has an allocated capacity that each Event team must adhere to, and the contact details for all participants must be held in advance in the case of an emergency.
3. Full and accurate parent contact information must be provided for each participant in the registration form. These are required in the case of an emergency. If one parent in the team has completed the registration form on behalf of the entire team, and used their contact information for children that they are not the parent/legal guardian of, we reserve the right to withdraw this team from any Event.
4. Following your registration we will send you information about your Event, suggested ways to improve your fundraising and hints and tips to support your training. This may include information about how you can get hold of Schools Triathlon merchandise and offers from our partner organisations.

### **Flight Centre Schools Triathlon Participants**

1. Only registered participants who have reached their minimum fundraising requirement (£50) are eligible to take part in the Events.
2. Children must be accompanied by their parent, legal guardian or responsible adult who is over 18 (who has the consent of the parent/legal guardian) (“**Adult**”) who will accompany them throughout the course by keeping pace with their progress from the course side-line. The accompanying adult will not be permitted on the course for health and safety reasons.
3. All participants will be provided with a running number in their Race pack on the day, which the participant must wear during the Events.
4. Due to the risk of entanglement, child participants must not wear any hair slides / jewellery during the Event.

### **Entry Fees**

The Flight Centre Schools Triathlon does not charge an entrance fee for the Events.

### **Access**

All participants wanting to take part in an Event in a wheelchair must contact the Triathlon team on 0207 633 3350 to confirm that the course is suitable for wheelchairs.

### **Changes and Last Minute Arrangements**

1. Once registered, you can only transfer to another Event or start time with our permission. There are strict capacity limits for each Event and start time, and it is important for health and safety reasons that neither the Event nor the start time exceeds its individual capacity. If you wish to transfer to a different Event or (where applicable) start time please contact us on the telephone number given at the top of these Rules.
2. Participants arriving late must abide by the instructions and decisions of the Event Manager or their representative at the admin tent. For health and safety reasons it is possible that latecomers will not be permitted to take part.
3. We reserve the right to refuse entry to participants who try to take part in the wrong Event distance or start time without prior approval (see rule 1 above).
4. We reserve the right to reduce or alter Event courses to accommodate any unexpected complications on the day that may have an impact on Flight Centre Schools Triathlon and Restless Development staff, participants, volunteers and spectators.

### **Conduct**

1. All participants and supporters must abide by the Rules and any rules, instructions or regulations displayed or given on the day of the Event by police and/or Event officials.
2. We respectfully ask that all participants and supporters do not use aggressive or abusive language towards our Event organisers, marshalls, officials, volunteers and other participants. You should also avoid behaving in a way which may cause injury or harm to other participants and/or spectators, or which may cause offence or damage the reputation of The Flight Centre Schools Triathlon or Restless Development.
3. Restless Development opposes the promotion and use of tobacco in all its forms. All participants and supporters are therefore required to refrain from smoking tobacco products or e-cigarettes at all Events.
4. We respectfully ask that all participants and supporters do not drop litter but instead use the litter and recycling facilities available within the venues and around the course or take litter home to dispose of responsibly.
5. We regrettfully ask that participants and spectators do not bring dogs to Event venues.
6. We reserve the right to ask participants and supporters to leave an Event if they do not adhere to these Rules, and no refunds shall be given in these circumstances.

### **Health & Safety and Medical**

1. Parents and/or legal guardians of participants are responsible for ensuring that they are sufficiently fit and healthy to take part in their Event(s). Anyone unsure of their participant's physical ability to take part in an Event must therefore seek medical advice from a general practitioner prior to the Event.
2. Notwithstanding rule 1 above, we reserve the right to refuse entry to an Event in our absolute discretion, with no refund provided, if for whatever reason we consider a person unfit to take part. We may also ask you to withdraw during an Event if we have concerns about your ability to complete it due to fitness, injury or otherwise. If you choose to continue you do so with the understanding that you are no longer considered a participant of the Event and that you absolve us of all and any responsibility, and progress entirely at your own risk.

4. Parents and/or legal guardians of participants are responsible for ensuring that participants are wearing appropriate attire (including footwear) when taking part in an Event, taking into account the nature of the Event, the weather forecast and the terrain involved.

5. We take all reasonable steps to minimise the risk of injury to participants during fundraising events. Stringent risk assessment processes are in place for each and every Event which aim to minimise or eliminate the risk to everyone taking part. By taking part in an Event, all participants acknowledge that there may be conditions or circumstances beyond our control that can lead to unforeseen risks. If you have any concerns or queries please contact us on the relevant telephone number given at the top of these Rules before agreeing to take part in an Event.

### **Sponsorship Money and Donations**

1. All participants have a legal responsibility to ensure that all sponsorship monies/donations received in connection with an Event are paid to Restless Development, and we ask that you do this as soon as possible after the Event. Ways to pay in sponsorship monies/donations are as follows:

- a. **Online via JustGiving** – after being offered a place at the Flight Centre Schools Triathlon, you will be asked to set up a JustGiving page for each participant. There are two important actions you must take when setting up a JustGiving page: 1) please ensure that you connect your JustGiving page to our charity, Restless Development; 2) please ensure that you connect the JustGiving page to the correct event, for example Flight Centre Schools Triathlon Marlborough 2019. Money pledged via online fundraising pages is collected automatically.
- b. **Offline via bank transfer** – please contact a member of the Flight Centre Schools Triathlon team at [schoolstriathlon@restlessdevelopment.org](mailto:schoolstriathlon@restlessdevelopment.org).
- c. **Offline via cheque** – please make this payable to "Restless Development" (stating the participants full name, team name, and event on the back) to:

Flight Centre Schools Triathlon Team

Restless Development

4<sup>th</sup> Floor

35-41 Lower Marsh

London SE1 7RL

If you would like to claim Gift Aid on all offline donations, please request an offline sponsorship form to complete in full and are return to us via post or email.

3. Sponsorship money can be accepted on the day of the Event via cash or cheque. Regretfully, we cannot accept sponsorship via debit or credit cards at Event venues. Please notify us if you wish to pay on the day.

### **Use of your information**

1. By providing your information when you register for an Event, we will use this information for the purposes of organising, staging and administering the Event. If you provide personal information on behalf of additional entrants, please only provide this if they have confirmed that they are happy for you to do so as we will use this information for the same purposes. In the case of an emergency we may also pass personal details provided (either when registering for the Event or on the reverse of your Event number) to the emergency services or health care professionals, and also use them for the purposes of contacting your emergency contact.

2. First aid facilities will be provided at each Event. **If you are treated by medical providers at an Event, your details may be passed on to us** only for health and safety purposes and to fulfil our legal obligations

(including those under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995). All accident details will be held on Restless Development secured systems.

3. Your personal information may also be used for the purposes of sending communications to you where you have confirmed that you would like to receive further information about the charity's work when registering for an Event.

4. All personal information held by us will be handled in accordance with applicable privacy laws and Restless Development's privacy statement which can be found at [www.restlessdevelopment.org/data-protection-policy](http://www.restlessdevelopment.org/data-protection-policy).

### **Liability**

All participants and spectators enter and attend an Event entirely at their own risk. We shall not be liable for any injury, damage or loss to participants or their property that might occur as a result of their participation or attendance at an Event, other than in respect of any injury or loss arising as a result of our negligence. For the avoidance of doubt, nothing in this clause shall exclude or limit our liability for any liability that cannot be excluded or limited by law.

### **Filming and Photography at the Events**

1. Please note that Restless Development (or our authorised service providers and agents) or our commercial partners may film or photograph participants, volunteers and spectators taking part or attending Events and use such footage or photographs for the following reasons : (i) for Restless Development to publicise the Event for commercial and/or fundraising purposes including, but not limited to, advertising, publications, marketing material, merchandising, and other documents that may be made available to the public; and (ii) for our commercial partners to publicise their involvement and/or association with the Event.

2. No personal details (including names) will be used in any publicity materials without the written consent of a parent or legal guardian, but we may use images where children are incidentally included e.g. of mass participation on the starting line.

3. Subject to rule 2 above, please only register a participant under the age of 16 if the participant's parent/legal guardian (as applicable) are happy for their images to be used in the manner described in these Rules.

4. It is not Restless Development's intention to photograph or video individuals at the Event but Should Restless Development wish to take photographs and record videos on the day, Restless Development will arrange to obtain consent before using these products..

5. There may be photos or videos taken by others at the Event over whom Restless Development UK has no control.